



**Meeting of the Volunteering Lancashire Hub – [VL Hub]**

**DATE:** 4<sup>th</sup> July 2008

**VENUE:** Preston DISC, 103-104 Church Street, Preston

**PRESENT:** Tony Hyland (PVB), Ella Wardleworth (LEPB), Sheron Hall (Grassroots BSR), Dillys Day (HRVCVS), Carol Ross (Lancashire Sport), Gael Finch (CSRVC), Louise Sankey (BFWY), Mary O'Dolan (LCC), Graham Whalley (LYA), Tricia Brindle (Groundwork Pennine Lancashire), Cat Altounyan, Joyce Dalton (Lancaster Adult College), Claire Bennett

<b>REF</b>	<b>ACTION</b>	<b>BY WHEN</b>	<b>BY WHOM</b>
VL.08.17	<b>1. Apologies:</b> Janette Holden (BPR VC), Hannah Bland, Jan Howard, Gordon Wardman (Grassroots BSR), Lynn Saggerson (BWFVC), James, Khalid Naseem (BwDCVS VC), Yasmin Patel (BwD CVS VC), Kate Lee, Adrian Blundell (Groundwork)		
VL.08.18	<b>2. Notes of last meeting</b> The notes of the last meeting on 2 <sup>nd</sup> May were approved. <b>3. Matters arising</b> None		
VL.08.19	<b>4. Train to Gain Presentation</b> Presentation by Joyce Dalton – Principle, Lancaster Adult College  Training opportunities for volunteers covering NVQ's and development of skills for life as detailed on a handout. Funding is always derived from the LSC, constraints are two fold a, from the awarding body to reach competency and b, from the funder who typically expects qualifications to be achieved in 12 months. Detailed explanation of funding criteria between the different options, levels and ages was covered.  Access and information: to be provided, generally this will be how to support volunteers to access specialist support.		
VL.08.20	<b>5. LAA Commissioned Work - Update</b>  (i) Marketing: Report from Groundwork provided – questions raised regarding the report will be emailed to members to respond accordingly		

	<p>(ii) Training: Verbal update provided by Dillys (HRVCVS) course has been delivered and well received. Ideas discussed on how to maintain Train the Trainer programme for volunteer managers and the Step up to volunteering programme. Key funding report will be produced in August and September to all members for reporting purposes to capacity build. 100 people have been through the course to date. Agreed, resource pack on training will be produced and put on to VL website and that such work be delivered through volunteering Lancashire, dependant upon funding.</p> <p>(iii) Management Information: Verbal update provided 60 organisations signed up to provide data so far, more are required. Action has been taken to it to 150 organisations which are more representative of Lancashire communities. The database is written, this relates to NI number 6 and LCC are keen to use this database more regularly on a district and sector type. This requires further work which will take more time. LCC have agreed to this. Tony to update the database provider on the new requirements of this automated system. Cat from Lancashire Wildlife Trust will attend.</p>		
VL.08.21	<p><b>6. Action Plans Update:</b></p> <p>(i) IIV update: Written report given by Lynn Louise updated VL on further progress to date.</p> <p>(ii) Web update provided</p> <p>(iii) Youth volunteering: Update provided, report outstanding on feasibility of a Youth volunteering bureau</p>		
VL.08.22	<p><b>7. Building on Success in NW – consultation*:</b></p> <p>Draft papers circulated on the newly proposed modernisation agenda for volunteering. VL had submitted a brief response in broad support of the document and, the need to be inclusive of volunteer centres current host agencies and updating the developments that have taken place through Volunteering Lancashire across the sub region and the current and emerging challenges faced.</p> <p>Proposed a small working group is formed to address. Agreed the group be promoted in the minutes. Gael, Tony, Ella and Cat all volunteered</p>		
VL.08.23	<p><b>8. BASIS Round 2 - update:</b></p> <p>Agreed the working group will also produce expression of interest to lead partners of BASIS Round 2 in the sub region</p>		

VL.08.24	<b>9. Information - exchange:</b> Members provided brief updates on the key issues for their organisation.		
VL.08.25	<b>10. Any other business:</b> (i) Compact code final draft to be circulation to members (ii) Issue raised about the new V.BASE contracts (iii) Recommendation that V.C's and others involved seek further information from Youthnet/Do it		
VL.08.26	<b>11. Date of next meeting:</b> 5 <sup>th</sup> September 2008		
SIGNED	<b>Chair:</b>	<b>Date:</b>	