

Volunteering Lancashire VCFS Consortium - Hub



Meeting of the Volunteering Lancashire Hub – [VL Hub]

DATE: 14th March 2008

VENUE: Preston DISC, 103-104 Church Street, Preston

PRESENT: Gael Finch (CSR VC); Dorothy Shears (HRV VC), Sarah McAuley and Janice Howard (WL VC); Janette Holden (BPR VC), Tony Hyland (Preston VB); Gordon Wardman and Sheron Hall (Grassroots BSR), Kim Coverdale and Leanne Rimmer (LWT), Sam Cronshaw (BWF VC), Carol Ross (Lancashire Sport), Jenny Pickup (UCLAN Centre for Volunteering), Julie Claux (Groundwork), Khalid Naseem and Yasmin Patel (BwD CVS VC), Adrian Blundell (Groundwork), Mary O'Dolan (LCC), Anna Richards (Lancashire Vinvolved Team) Graham Whalley (LYA).

REF	ACTION	BY WHEN	BY WHOM
VL.08.01	1. Apologies: Ella Wardleworth (LEPB)		
VL.08.02	2. Notes of the last meeting: 11 th January – the notes were agreed as a true record and signed by the Chair.		
VL.08.03	3. Matters Arising: None. Agreed to cancel next scheduled meeting 2 nd April as so close to this one.		
VL.08.04	4. SSC Funding: Training: Volunteer Managers and Step Up to Volunteering training progressing well and on target – demand is exceeding supply. Publicity: Poster and leaflets tabled. Comments to Adrian by today. Agreed to include a message 'if your area is not listed here please visit the website'. Agreed to put the VCFS logo on. Agreed to do more A4 posters than A3. ICT-Website and Database: will pull statistical data together from across Lancashire providing a consistency of approach and identifying the number of volunteering places being offered and taken up at any one time. This will involve a single data collection site – the work is being contracted to ICT hub – it will have automated systems through outlook to issue reminders. Networking to improve reach of the system – email to be sent by Wednesday next week to all members to explain the system, its benefits and secure buy in. Discussion took place regarding the benefits of the data, the flexibility of reporting and the future use of such data.		

VL.08.05	<p>5. Action Plan:</p> <p>a. VL01 – Investors in Volunteers: update from Sam – IIV training completed in February in Birmingham. Support training not completed because of time, concerns about the high cost of IIV were raised. Graham has requested a progress report from Blackpool Fylde and Wyre Volunteer Centre.</p> <p>b. VL02 - Provision table: Khalid presented the final report and leaflet, which had been produced. The report will be distributed by email and members thanked Khalid for completing the work.</p> <p>c. VL03- Online information – ICT Hub: Maintenance ongoing – send update information for the website to Graham. Corporate VCFS website development on hold because of contractual issues. Graham has requested a progress report from Signposts.</p> <p>d. VL04 – Feasibility Study: Members were provided with a questionnaire for completion and return by 25th April together with covering letter. This paperwork will be sent by email to all members following today's meeting.</p>		
VL.08.06	<p>6. Newsround:</p> <p>Members shared news from their organisations. Key points:</p> <p>New Chair to be nominated at the next meeting (2nd May 08) to take up Chair role from July 08. (GF)</p> <p>Breaking Barriers Conference – materials from this event will be distributed once the report is completed. (SH)</p> <p>Opportunity to participate in the Help Direct Gateway has been submitted on behalf of VL. (JC)</p> <p>400 volunteers have achieved 20,000 hrs this year – Lancashire Sport. (CR)</p> <p>Preston CVS (with the Volunteer Exchange) has relocated to the Guildhall Centre. (TH)</p> <p>Common theme “funding”. Need for: more collaborative working, maintenance of strong links with LAA, and to meet needs of more targeted groups. VC coverage is uneven and not future proof.</p> <p>Key issue is sustainability – VCFS Consortium - CB funding hold 08-09, noted. Agreed to hold a small working group to draft a paper to be presented at the meeting detailing our options.</p> <p>News for the website: VL members are requested to send any information they want to be uploaded or updated to Graham.</p>		

	<p>BUDGET UPDATE:</p> <p>Accounts for 07-08 tabled and approved. Total expenditure (estimated) £25,027.65 out of a total income of £25,000.</p> <p>A small amount of funding to continue the co-ordination role of VL during 08-09 has been requested and it was noted that this would not be able to fund the continuation of attendance fees.</p>		
VL.08.07	<p>7. Any Other Business:</p> <p>Manifesto for Change document, to be considered in the light of future options. Tony to send email link.</p>		
VL.08.08	<p>Date of Next Meeting:</p> <p>2nd May 08 (Note: meeting scheduled for 2nd April is cancelled)</p>		
SIGNED	Chair:	Date:	