

# Volunteering Lancashire VCFS Consortium - Hub

## Meeting of the Volunteering Lancashire Hub – [VL Hub]

**DATE:** 10<sup>th</sup> November 2006

**VENUE:** Preston DISC

**PRESENT:** Cindy (Chair); Sheron Hall (Blackburn Diocese); Lyn Saggerson (Blackpool VC); Yasmin Patel & Khalid Naseem (Blackburn with Darwen VC); Jeanette Holden (Burnley Pendle Rossendale VC); Deborah Barber (Groundwork Lancashire West); Lena Lahka (Community Futures); Tricia Brindle (Groundwork Rossendale); Tony Hyland (Preston Volunteer Exchange); Daveen Wallis (Lancashire Wildfire Trust).

REF	ACTION	BY WHEN	BY WHOM
VL.06.84	<p><b>1. Apologies:</b></p> <ul style="list-style-type: none"> <li>➤ Dorothy Shears (H &amp; RV VC); Gael Finch (Chorley &amp; SR VC); Adrian Blundell (GLW); Sally Rimmer (VE); Beth Wadsworth (Lancashire Sport); Amar Abass (Youth Action) and Beth Tilburn (LACYP)</li> </ul>		
VL.06.85	<p><b>2. Notes of the last meeting:</b></p> <ul style="list-style-type: none"> <li>➤ These were accepted as a true record of the meeting.</li> </ul>		
VL.06.86	<p><b>Matters Arising:</b> There were no matters arising</p>		
VL.06.87	<p><b>3. Financial Report:</b></p> <ul style="list-style-type: none"> <li>➤ The financial report was received and accepted</li> </ul>		
VL.06.88	<p><b>4. VCFS Matters arising:</b></p> <ul style="list-style-type: none"> <li>➤ Graham explained the change in membership to the consortium and the nominations process underway. Closing date for nominations is 13<sup>th</sup> November. To date Graham and Cindy had sent in nomination forms for election to the newly formed VCFS Executive Committee, as had been agreed at the previous meeting.</li> <li>➤ Hub members were not aware of any other nominations for the Hub.</li> <li>➤ Post meeting note: it was agreed with the Chair that Graham's nomination would go forward if, in the event, there was only one place available.</li> </ul>		

VL.06.88 (Cont.)	<ul style="list-style-type: none"> <li>➤ Lena reported that the full consortium is meeting on 23<sup>rd</sup> November to progress workshops on the formation new Executive Committee. Cindy noted that Volunteer Centres have a prior engagement on that day so would not be able to attend, and it was noted that Graham will be running a workshop and attending this event on behalf of the Hub and the Steering Group.</li> </ul>		
VL.06.88 (Cont.)	<ul style="list-style-type: none"> <li>➤ It was agreed that all Hub dates and Volunteer Centre meeting dates would be circulated to the members and VCFS Steering Group to seek to ensure that 'double' bookings were avoided in future. Cindy would provide Graham with VC dates. Note all VL Hub dates are included in Minute reference: VL.06.93 (below).</li> </ul>	donm	GW/CR
VL.06.89	<p><b>5. Action Plan 06-07:</b></p> <ul style="list-style-type: none"> <li>➤ Action 1. It was recognised that the aim for this action will be challenging to complete and that it would be a 'hearts and minds' exercise. With this in mind Hub members approved the proposal to implement action and agreed a sub event group Cindy, Graham, Daveen and Deborah to lead the work plan. Hub members agreed the date and venue for the event – Methodist Centre on 27<sup>th</sup> February 2007 with a principle that volunteers would be invited to support the running of the event on the day.</li> <li>➤ Action 2. Investing in Volunteers (Training). Hub members thought this was a good idea with recognised training. Lynn Saggerson agreed to develop proposal for a work plan to meet the specified aim and objectives.</li> <li>➤ Action 3. Production of a Provision Table. It was suggested to that it would be good to develop this work with the support of an interested volunteer. Khalid would offer this opportunity to a person he had in mind and Cindy agreed to send Khalid a copy of the VSNW survey paper.</li> <li>➤ Action 4. Website Development. Graham agreed to discuss the development plans for the website with Lancaster CVS who have the current website maintenance contract.</li> <li>➤ Other: Graham also agreed to explore with Lancaster CVS how the volunteer centre gap in the district is/is not being covered.</li> </ul>		

VL.06.90	<p><b>LAA:</b></p> <ul style="list-style-type: none"> <li>➤ This is a major area of strategic importance for the Hub. It was agreed to invite representatives to attend Hub meetings to provide input to the Hub and for the Hub to share its plans with them.</li> </ul>		
VL.06.90 (Cont.)	<ul style="list-style-type: none"> <li>➤ It was noted that the LAA, LSP and VCFS agendas whilst currently parallel these were ultimately converging agendas.</li> </ul>		
VL.06.90 (Cont.)	<ul style="list-style-type: none"> <li>➤ It was agreed that Graham and Cindy would complete the audit (benchmarking tool) issued by Irene Shaw from LCC regarding the Children Young People Strategic Partnership.</li> </ul>	Donm	GW/CR
VL.06.90 (Cont.)	<ul style="list-style-type: none"> <li>➤ It was agreed that Graham would invite Colleen Martin to the next meeting and that Deborah would invite Gareth White to a future meeting.</li> </ul>	Donm	GW
VL.06.91	<p><b>News for the Website:</b></p> <ul style="list-style-type: none"> <li>➤ It was agreed to upload all Hub approved minutes.</li> <li>➤ It was agreed to up load the current Action Plan 06-07</li> <li>➤ It was agreed to seek to up load the DoIt. ORG "Quick Links Box. Tony agreed to contact Graham with the exact name of this link.</li> </ul>	Donm	GW/TH
VL.06.92	<p><b>Any Other business:</b></p> <ul style="list-style-type: none"> <li>➤ Cindy reported on Time Banks and it was agreed to invite the representative along to a future meeting.</li> </ul>		CR
VL.06.93	<p><b>Date of Next Meeting(s):</b></p> <ul style="list-style-type: none"> <li>➤ 8<sup>th</sup> December 06</li> <li>➤ 12<sup>th</sup> January 07</li> <li>➤ 9<sup>th</sup> February 07</li> <li>➤ 9<sup>th</sup> March 07</li> <li>➤ 13<sup>th</sup> April 07</li> <li>➤ 11<sup>th</sup> May 07</li> <li>➤ 8<sup>th</sup> June 07</li> </ul>		