

Volunteering Lancashire VCFS Consortium - Hub

Meeting of the Volunteering Lancashire Hub – [VL Hub]

DATE: 13th July 2006

VENUE: GHS, PRESTON

PRESENT: Cindy Robertson (Chair); Graham Whalley; Deborah Barber; Adrian Blundell and Lynn Saggerson

REF	ACTION	BY WHEN	BY WHOM
VL.06.64	<p>Apologies: John Clarke; John Atkins, Gael Finch, Sally Rimmer, Jeanette Holden, Dorothy Shears and Hillary Wellgate.</p> <p>Absent: Kate Lee; Dusanka; Zoe Fuller; Ali Melling; Amar Abass; Lena Lahka; Julie Sumner & Tony Hyland</p>		
VL.06.65	<p>Notes of the last meeting: These were accepted as a true record of the meeting.</p>		
VL.06.66	<p>Matters Arising: We had agreed the policy on venue is accessible only. We agreed the policy on attendance as: 4 absences on the run the member shall be informed that membership will be withdrawn at the Chair's discretion. We agreed that VCFS Steering Group minutes be circulated to members and that VCFS matters arising be added to the VL Hub Agenda</p> <p>Formation of Constituted Body: Lynn reported that Linda Markey would be happy to be nominated to become a trustee of VL and it was agreed that Graham would email John Atkins to invite him to become a trustee.</p>		GW GW
VL.06.67	<p>Action Plan: LVCFS Consortium had accepted the plan. It was also agreed, at the point at which nominations are sought for the Consortium Steering Group, that Cindy, Graham and Deborah are all nominated. It was agreed that a facilitator be invited to the next meeting (1st September) to firm up this year's action plan with the key goals to be achieved. It was agreed that these plans would</p>		

	include further discussion on the formation of a constituted body and funding opportunities. It was agreed that all members would be e-mailed with a copy of the action plan with these minutes.		GW
VL.06.68	<p>Project work Update: All work had been completed with regard to all the actions the VL Hub was in direct control of. The website requires final information from Ian Ferguson. The Chair expressed dissatisfaction with regard to the working relationship with the Communications Strategy Group. Chair will continue to liaise with Ian (of the Group) in order to complete all the outstanding business. The group expressed concerns that the final publicity material, while of an excellent quality, it did not serve the interests of volunteering and that the promotion of the VCFS Consortium had distracted from the message we had been advised on. The Chair noted thanks to Kate, Daniel, John Deborah, Catherine and Adrian for all their hard work, and in addition wanted to record thanks to Peter Martin and Claire for their support. It was noted that Thank you letters are being sent to all the launch guests and particular thanks were offered to the Bishop for his excellent speech. VL was featured 4 times on Radio Lancashire and further in depth interviews are scheduled with the volunteers in the next few weeks. Deborah provided the evaluation report, which demonstrates how positive the event had been. Copies of the report will be tabled at the next meeting. As a result 12-organisations want to join the Hub, 2-want information and packs and 2 just want a resource pack. These requests will be followed up. Deborah to distribute information requested accordingly and send invoice to Graham. Cindy will send a membership to the 12 interested in joining with dates of forthcoming meetings plus minutes of the last few meetings. It was agreed that it would be prudent to set times of future meetings as 9.30am to 12.30.</p>		DB CR
VL.06.69	<p>Budget – 05-06: A financial analysis of expenditure will be sent to the members in the next few weeks. Remaining balances, if any, following requests for final invoices will, if eligible, be brought forward to 06-07. The budget 06-07 with a fund claim for 50% has been issued to Community Futures.</p>		GW

VL.06.70	Funding Opportunities: Basis – it had been agreed at the last funding group meeting (19 th June) not to put a bid in. The group approved LYA's bid and approach to V for funding for youth opportunities.		
VL.06.71	News For website: Any news (great or small!) about volunteering for the website to be emailed Graham who will forward same to Daniel. It was also agreed that approved minutes be sent to Daniel for uploading on the site.		GW
VL.06.72	Any Other business: Graham will send out the Lancashire LAA document to all members for discussion at the next meeting. A paper regarding training (from John Atkins) was issued and for discussion at a future meeting.		GW
VL.06.73	Date of Next Meeting(s) Agreed – thereafter: next 6 meetings 1 st Friday of each month from September 2006, hence: VL Hub: 1st Sept: 9.30 – 12.30 – at Preston DISC.		