

Volunteering Lancashire VCFS Consortium - Hub

Meeting of the Volunteering Lancashire Hub – [VL Hub]

DATE: 24th May 2006

VENUE: LYA Offices, 10 Fishergate Hill, PRESTON

PRESENT: Cindy Robertson (Chair); Kate Lee; Phil Barrat (EYSIS); John Atkins; Jeanette Holden; Graham Whalley; Deborah Barber; Gael Finch; Zoe Fuller; Lynn Saggerson; Dusanka; Dorothy Shears and Wajid Khan (for Ali Melling MV).

REF	ACTION	BY WHEN	BY WHOM
VL.06.54	<p>Apologies: John Clarke; Amar Abass; Julie Sumner; Sally Rimmer; Tony Hyland and Hillary Wellgate.</p> <p>Absent: Stephen Beesley</p>		
VL.06.55	<p>Notes of the last meeting: These were accepted as a true record of the meeting. It was noted that the Community Futures' representative (Rural) had neither attended nor provided apologies since February 2006.</p>		
VL.06.56	<p>Matters Arising: None</p>		
VL.06.57	<p>Action Plan: This was reviewed and updated. Graham will make the amendments noted. Noted: a policy on attendance be adopted and a policy on meeting venue being accessible.</p>		
VL.06.58	<p>Project Updates</p> <ul style="list-style-type: none"> a. Marketing & Publicity – Milestones are being met the print job is now with the VCFS Communications Sub Group. This has slowed down production speed. Phil noted that the Communications Sub Group will have the 'house style' agreed on 7th June. b. Website – is finalised bar some fine-tuning plus the resource pack will need to be uploaded. Daniel had met Phil to agree the domain name as: www.volunteeringlancashire.org.uk 		

	<p>c. Resource packs – The pack is completed apart from some final contact details plus references to various publications, which Kate will do.</p> <p>d. Celebration Event – venue booked, stands have been requested, speakers confirmed, ¾ volunteers are short listed to attend and speak these will match where possible case studies on publicity materials. Hazel Harding (if diary allows or the Bishop if not) will hand out certificates. The invitation list was handed round to check.</p>		
VL.06.59	Budget – 05-06 No changes to last meeting: 06-07 draft budget was approved for submission to VCFS for funding approval to continue the work into the next year (06-07)		
VL.06.60	<p>Funding Opportunities – members discussed the following:</p> <p>V – noted that LYA were developing a proposal and that MVs across Lancashire were working together on one bid.</p> <p>BASIS – agreed a date is circulated to produce a proposal for submission at the end of June. Post meeting note: the date for drafting this proposal is set as: 19th June 1pm at LYA</p>		
VL.06.61	Formation of Constituted Body – John gave a summary of the documents tabled and emailed to members. It was agreed to progress matters towards the formation of a constituted body and to inform the VCFS consortium of the reasons for this approach.		
VL.06.62	Any Other business – Dorothy mentioned that VENW required a sub regional main contact. Dorothy suggested Cindy fulfil this role, the group agreed.		
VL.06.63	<p>Date of Next Meeting(s)</p> <p>Working Group 19th June: 10.30 – 12.30 – LYA Funding Group 19th June: 1pm – 2.30 - LYA VL Hub: 13th July: 10.30 – 3.00 - Venue TBC</p> <p>Agreed – thereafter: next 6 meetings 1st Friday of each month from September 2006, hence: VL Hub: 1st Sept: 10.30 – 3.00 - Venue TBC</p>		